

TECHNICAL BULLETIN

Mid-American District USAH Registry 2017-18 Season

Send paperwork to your Associate Registrars as listed on page 3 of this Technical Bulletin.

PARTICIPANT ONLINE REGISTRATION

All Mid-Am associations/local programs should direct their members to www.usahockeyregistration.com to complete the USA Hockey online registration for individual member registration with USA Hockey. The Waiver of Liability is completed during online registration; copies of Waivers are **NOT** required. Let your members know the USA Hockey fee will be \$40 and the Mid-Am fee will be \$5 for participants age 7 and over. Participants age 6 years and under (birth year 2011 and later) have no registration fee.

When online registration is completed, have your members submit their confirmation number to you. Use your USAH Registry to complete the registration process by either scanning the bar code or entering the confirmation number to transmit the data. All data the participant entered during the online registration process will be in your Registry completing the registration process and allowing that participant to be placed on a roster.

ALL participants (players and coaches) must be transmitted as instructed above. The online registration process is not complete until you transmit the confirmation numbers through your Registry. You may then assign your players and coaches to teams and create the Official Team Roster. **You must transmit ALL of your Coaches through your USAH Registry – Any adult who is on the ice or bench with youth players must be registered through your Program as a Coach – member type C.**

NOTE: For information on the following topics, refer to the Important Information Document accessible from the home screen of your Registry:

- **SafeSport online training program**
- **Manager/Volunteer Registration**
- **Non-US Citizen Player requirements**
- **Date of Birth and Citizenship verification**
- **Number of Players per Team**
- **Invitational Tournament requirements**

Building Teams (There are no USA Hockey or Mid-Am Team fees)

Select a Team Type and a Season Type. If questions, contact your USA Hockey Registrar.

You will then enter **TEAM NAME** – a maximum of 35 characters – your choice.

Next comes **CATEGORY, CLASS** and **DIVISION**.

Tier I: Applies to National Championship bound “Youth” **14U (Bantam) & 15 ONLY & 16U & 18U (Midget) teams, and Girls 14U, 16U & 19U teams only.** (Typically AAA) Your local association must be approved by Mid Am to roster Tier I teams. Mid Am is approved by USA Hockey to only roster a certain number of teams in each Youth and Girls age classification. Check with the District Registrar if you have questions.

Tier II: Applies to National Championship bound “Youth” **14U (Bantam) & 16U & 18U (Midget) teams, and Girls 14U, 16U & 19U teams only.** (Typically AA) Mid Am Rules and Regulations require all Youth and Girls Tier II teams to be “community based”. Please contact the District Registrar if you have questions regarding roster composition as it applies to “community based” Tier II teams.

NOTE: Based on new USA Hockey Rules, no players age 12 or younger will be approved on Tier I or Tier II Youth or Girls 14U rosters.

For all Tier I and Tier II teams (Youth and Girls) at age classifications that have National Tournaments, there will be a box to check if the team is National Tournament-bound. The approved Roster will reflect this selection. **NOTE: ALL Tier I Youth and Girls and all Tier II Youth and Girls teams in Mid Am are considered National Tournament-bound.**

Travel or House/Recreation: All other teams not in the Tier I or Tier II categories. This includes "Youth" / Girls Mite /8U, Squirt / 10U, PeeWee / 12U, **High School**, Adult Men and Womens , and College Club teams, as well as non "National Championship bound", Bantam / 14U and Midget / 16U and 19U teams.

Information for High School Teams:

Division 1: All players from one school;

Division 2: Combined High School players

Reminder: age classification implemented in the 16-17 season:

Fifteen (15) (Tier I National Bound Teams only)

15 Only birth year 2002

Note: The 15-year-old age category shall be for the Tier I Youth classification only and shall be limited to players age 15 (as defined in the age classification chart for the current season). Players that are not age 15 in the current season shall not be permitted to play at the 15-year-old age classification under any circumstances.

Classification The age of play -- SQUIRT, 19&UNDGIRL, DEV (for Skill Development), etc. (High

Official Team Roster

You will submit your Rosters through your Registry (online) to your USA Hockey Registrar and you will receive pending and approved Rosters back in your Registry. You will also receive a link to the Official Certified Roster that you can distribute as necessary. This link will remain the same all season – even if changes are made to the roster. You are still able to print Rosters if you want (but why?) – If you do print a Roster, be sure to print from the link. This is the Official Roster but with limited Player information.

NEW FOR THE 2017-18 SEASON:

- ❖ You will not be able to add a Coach to a Youth/Girls/HS Roster until the required Age-Specific Coaching Module has been completed.
- ❖ You will not be able to add Team Staff (Coach or Manager) to a Youth/Girls/HS Roster until their SafeSport training has been completed.

A **Credential Verification Sheet (CVS)** will be created for each team with player and coach names and coach CEP information printed on the sheet. Please use the CVS for all teams going to State and/or District Championships. Columns labeled 'Local Use' do not apply and can be left blank. To create the CVS select the team from the Team list and click on Credential Verification.

NEW FOR THE 2017-18 SEASON:

- ❖ The Consent to Treat form is no longer a required form and should no longer be used. It has been removed from the Registry and the Credentials Verification Sheet.
- ❖ The Participant Code of Conduct has been removed as a required document. It is still available in your Registry if you chose to use it or you can create one for your program. The

form is no longer required in a team book and has been removed from the Credentials Verification sheet.

Reports

Your Registry provides a number of Reports that you can create from your membership data. You can also create a Custom Report pulling any fields that you define for the Report. Click on the 'Create Custom Report' button on the right of the screen.

Forms

There are a number of Forms available through your Registry including the **Participant Accident Claim Form**. Click on Forms to access. **Before you sign a claim form for USA Hockey, make sure that the participant is properly registered with your association.**

New Rules and Regulations that take effect for the 2017-18 Season

Refer to the Important Information document for the complete wording of new regulations about:

- Tryouts/Player Selection for Tier I & II 14U-18U Youth and 14U-19U Girls Teams
- Youth Tier I Standards and Criteria
- Girls Tier I Standards and Criteria
- Participation in Older Divisions of District or National Championships

USA Hockey Associate Registrars

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Western Pennsylvania & WV (High School/Scholastic Associations)

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USA Hockey MID-AM District Registrar

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